

# ISNC-ASC Poster Submission Guidelines

## Poster Abstract Preparation and Submission Guidelines:

- Your (presenter) abstract form must be accompanied by a complete conference registration form with payment.
- Abstract should not exceed **150 words**. The abstract must be in English, font size 12 in Times New Roman font and with 1.5 line spacing.
- Abstracts should be submitted by e-mail (please refer to “Abstract Submission” section of conference webpage) and through online submission on conference webpage. Abstracts that are handwritten, or sent by fax will not be accepted.
- Abstract content must meet the standard of an academic / scientific presentation. The outline must have an Introduction, Objectives, Materials and Methods, Results and Conclusions.
- The abstract must be based on original research or original clinical case studies.
- The ISNC-ASC Scientific Committee will evaluate the content of each abstract and make the final selection of the abstracts for presentation.
- No abstracts will be considered after **18th March 2017**.
- For any withdrawals, the presenter should notify the \*organizer in writing at least 3 weeks prior to the event.
- The \*organizer will not be responsible for any misplaced or damaged posters within the poster area.
- The presentation must cover the same material as the abstract.
- The two categories of poster: Poster Display and Poster Competition will be selected by ISNC-ASC Scientific Committee.

## Poster Format and Presentation Guidelines:

- After the submission of the abstract, the abstract will be reviewed by the committee, participants will be divided into two categories either poster display or poster competition and submitters will be informed accordingly.

## General Guidelines;

Dimensions of the poster boards are 2 meters (height) x 85 cm (width), submitted as one piece. Poster should be self-supported stand type. [Please note no assistance will be provided at the venue to put-up the poster.]

Poster Orientation: Portrait format.

Poster Materials: flexi or cardboard.

Poster format should include Introduction, Objectives, Material and Methods, Results and

Conclusions.

Font size: Title, Body Text in Arial of appropriate size with single spacing.

Do not use all UPPER CASE character in your posters.

The images (clips arts, graphs, diagrams, and drawings) must be in high resolution EPS format (300 dpi).

#### Poster Display Guidelines:

- All poster presenters should be present at their stands at one of the below mentioned timings every day in case other participants would like to ask questions.

The selected preferred time should be displayed beside the poster every day for other participants to be aware of presenter's availability.

- 10:30 AM – 12:30 PM
- 01:00 PM- 03:00 PM
- All posters should be submitted two (2) days before the event i.e. on 27<sup>th</sup> April 2017 before 02:00 PM, posters should be submitted to scientific organizer's office No. 407
- Poster handing will start from 10:00 AM of 27<sup>th</sup> of April.
- All posters should be on display for the duration of the conference.
- Posters should be taken down only at the end of the event.
- All posters presenters will be responsible for the removal of their posters at the end of the conference and the organizers will not be responsible for loss or damage of posters.
- Author(s) or Co-Authors who are registered for the conference will receive a certificate of appreciation.
- Notification Letter will be provided the Co- Authors & supervisors who are not registered.
- Authors, Co- Authors and supervisors' names will be included in the abstract booklet.